

**SEDGEMOOR DISTRICT COUNCIL  
NOTICE OF PROPOSED KEY DECISIONS**



<b>Date Decision to be taken</b> <b>Date proposed decision published in Notice of Key Decisions</b>	<b>Details of the proposed Decision to be taken?</b> <b>Who will make the decision?</b>	<b>Relevant Documents</b> <b>(ie documents available to the decision maker)</b>	<b>Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?</b>	<b>Executive Portfolio Holder/Lead Officer to whom representations should be made</b>
22 November 2017  (18/09/2017)	Asset Management Plan update	Asset Management Plan.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Julian Street
22 November 2017  (10/4/2017)	Budget Consultation results	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Geri O'Loughlin

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22 November 2017  (29/8/2017)	Medium Term Financial Plan 2018/2023	Medium Term Financial Plan.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Alison Turner
22 November 2017  (10/4/2017)	Housing Revenue Account Business Plan Update	HRA Business Plan.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Alison Turner

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22 November 2017  (10/4/2017)	Somerset Waste Partnership Business Plan 2018/2023  To consider the Business Plan and make recommendations to Full Council.	None.	This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial & business affairs).  Decision meeting to be held in private if this is the case.	Portfolio Holder: Deputy Leader and Health & Wellbeing  Lead Officer: Adrian Gardner
22 November 2017  (23/10/2017)	Heart of the South West – Productivity Plan.	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Leader of Council  Lead Officer: Doug Bamsey

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November 2017  (4/10/2017)	<p>Housing Development Opportunity</p> <p>Delegated decision in accordance with Executive Minute no. 57 (4 October 2017).</p> <p>Decision to be taken by Allison Griffin (Interim Chief Executive) to purchase any land required to facilitate or enable a development up to the value of £250,000 in consultation with the Leader, the s151 Officer, the Monitoring Officer and the Property Management and Income Generation Team Leader.</p>	None.	<p>This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial &amp; business affairs).</p> <p>Decision meeting to be held in private if this is the case.</p>	<p>Portfolio Holder: New Homes</p> <p>Lead Officers: Allison Griffin and Nick Plumley</p>

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November 2017  (16/10/2017)	<p>Housing Enabling Bids</p> <p>Delegated decision to be taken by the Corporate Director (Doug Bamsey) in consultation with the Hinkley Programme Board and Leader of Council to allocate identified funds to identified projects as referred to.</p> <p>Delegated decision taken in accordance with the Scheme of Delegation and pursuant to Executive minute 159 on 1 April 2015.</p>	None.	<p>No exempt/confidential information anticipated.</p> <p>Decision meeting to be held in public.</p>	<p>Portfolio Holder: New Homes</p> <p>Lead Officer: Doug Bamsey</p>

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November 2017  (16/10/2017)	<p>Housing Enabling Bid – Monmouth Street, Bridgwater</p> <p>Delegated decision to be taken by the Corporate Director (Doug Bamsey) in consultation with the Hinkley Programme Board and Leader of Council to allocate identified funds to identified projects as referred to.</p> <p>Delegated decision taken in accordance with the Scheme of Delegation and pursuant to Executive minute 159 on 1 April 2015.</p>	None.	<p>No exempt/confidential information anticipated.</p> <p>Decision meeting to be held in public.</p>	<p>Portfolio Holder: New Homes</p> <p>Lead Officer: Doug Bamsey</p>

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November/  December 2017 (04/09/2017)	Accelerator Loan Fund  To consider an application	None.	This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial & business affairs).  Decision meeting to be held in private if this is the case.	Portfolio Holder: Economic Growth  Lead Officer: Carla Modley
13 December 2017 (04/08/2017)	South West Devolution  To agree Joint Committee Arrangements – Decision to be taken by Full Council	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Leader of the Council  Lead Officer: Doug Bamsey

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December 2017  (4/4/2017)	Housing Development Opportunity	None.	This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial & business affairs).  Decision meeting to be held in private if this is the case.	Portfolio Holder: New Homes  Lead Officers: Allison Griffin and Nick Plumley
20 December 2017  (27/02/2017)	La Ciotat House, Bridgwater – housing investment	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Housing  Lead Officer: Teresa Harvey



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20 December 2017  (11/9/2017)	St Johns Street, Bridgwater  Conservation area – consultation	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Business and Development  Lead Officer: Charlotte Westwood

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<p>December 2017  (16/10/2017)</p>	<p>Housing Enabling Bids</p> <p>Delegated decision to be taken by the Corporate Director (Doug Bamsey) in consultation with the Hinkley Programme Board and Leader of Council to allocate identified funds to identified projects as referred to.</p> <p>Delegated decision taken in accordance with the Scheme of Delegation and pursuant to Executive minute 159 on 1 April 2015.</p>	<p>None.</p>	<p>No exempt/confidential information anticipated.</p> <p>Decision meeting to be held in public.</p>	<p>Portfolio Holder: New Homes</p> <p>Lead Officer: Doug Bamsey</p>

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December 2017  (23/3/2017)	Development Consent Order - Hinkley C  To deal with any non-material changes to the Development Consent Order for Hinkley C.	None.	This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial & business affairs).  Decision meeting to be held in private if this is the case.	Portfolio Holder: Leader of Council  Lead Officer: Claire Pearce
20 December 2017  (11/9/2017)	General Fund Capital Programme 2017/2018 & 201/2019	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Alison Monteith

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20 December 2017  (28/09/2017)	Discretionary Housing Payment Policy – Review of scheme	None	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Steve Trunks
20 December 2017  (28/09/2017)	Council Tax Support Scheme Adoption 2018/2019 – Review of scheme	None	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Steve Trunks

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20 December 2017  (10/4/2017)	Leaders High Level Budget	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Leader of Council  Lead Officer: Alison Turner, Section 151 Officer
17 January 2018  27/03/2017)	Corporate Dashboard - 2017/2018 QTR 3  To consider the Corporate Dashboard and identify whether any further action is required.  Decision to be taken by Executive.	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Rob Starr

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17 January 2018  (27/03/2017)	Quarterly Performance – 2017/2018 QTR 3  To consider the Quarterly Performance Monitoring report and for areas of concern identify whether any further action is required.  Decision to be taken by Executive.	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Rob Starr

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January 2018  (23/3/2017)	Development Consent Order - Hinkley C  To deal with any non-material changes to the Development Consent Order for Hinkley C.	None.	This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial & business affairs).  Decision meeting to be held in private if this is the case.	Portfolio Holder: Leader of Council  Lead Officer: Claire Pearce

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17 January 2018  (10/4/2017)	Revenue Collection Performance (Write Offs)  Decision: To report in year collection of Local Taxation charges and Sundry Debt performance and seek approval to write off debts over £4,000.	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Dave Churchill
17 January 2018  (10/4/2017)	Discretionary Housing Payment Policy  To make recommendations to Full Council on 31 January 2018.	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Alison Turner



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January 2018  (23/10/2017)	<p>Housing Enabling Bids</p> <p>Delegated decision to be taken by the Corporate Director (Doug Bamsey) in consultation with the Hinkley Programme Board and Leader of Council to allocate identified funds to identified projects as referred to.</p> <p>Delegated decision taken in accordance with the Scheme of Delegation and pursuant to Executive minute 159 on 1 April 2015.</p>	None.	<p>No exempt/confidential information anticipated.</p> <p>Decision meeting to be held in public.</p>	<p>Portfolio Holder: New Homes</p> <p>Lead Officer: Doug Bamsey</p>

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17 January 2018  (10/4/2017)	Council Tax Support Scheme  To make recommendations to Full Council on 31 January 2018.	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Alison Turner
January 2018  (4/4/2017)	Housing Development Opportunity	None.	This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial & business affairs).  Decision meeting to be held in private if this is the case.	Portfolio Holder: New Homes  Lead Officers: Allison Griffin and Nick Plumley

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February 2018  (10/4/2017)	Council Tax Set and Rent Set 2018/2019  To make recommendations to Full Council.	None.	No exempt/confidential information anticipated.  Decision meeting to be held in public.	Portfolio Holder: Deputy Leader  Lead Officer: Alison Turner, Section 151 Officer
February 2018  (23/3/2017)	Development Consent Order - Hinkley C  To deal with any non-material changes to the Development Consent Order for Hinkley C.	None.	This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial & business affairs).  Decision meeting to be held in private if this is the case.	Portfolio Holder: Leader of Council  Lead Officer: Claire Pearce

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<p>March 2018  (4/4/2017)</p>	<p>Housing Development Opportunity</p> <p>Delegated decision in accordance with Executive Minute no. 57 (4 October 2017).</p> <p>Decision to be taken by Allison Griffin (Interim Chief Executive) to purchase any land required to facilitate or enable a development up to the value of £250,000 in consultation with the Leader, the s151 Officer, the Monitoring Officer and the Property Management and Income Generation Team Leader.</p>	<p>None.</p>	<p>This Key Decision may contain Exempt information anticipated by virtue of Paragraphs 3 (financial &amp; business affairs).</p> <p>Decision meeting to be held in private if this is the case.</p>	<p>Portfolio Holder: New Homes</p> <p>Lead Officers: Allison Griffin and Nick Plumley</p>

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## SEDGEMOOR DISTRICT COUNCIL NOTICE OF PROPOSED KEY DECISIONS

The District Council is required to publish a document which sets out details of planned key decisions at least 28 calendar days before they are due to be taken. The notice of key decisions to be taken at Executive meetings as well as individual key decisions to be taken.

At Sedgemoor District Council Key decisions are defined as decisions, which are likely to result in significant expenditure or savings of more than 0.5% of the net approved budget requirement for the financial year, which is £70,000, or to have significant effects on those living or working in an area comprising two or more District Council Wards.

In addition to key decisions, the notice lists other business that is scheduled to be considered at an Executive meeting during the period of the Plan, which will also include reports for information. The notice is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). *Where possible the District Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Executive meetings are held in public at Bridgwater House, King Square, Bridgwater, unless the Executive resolve for all or part of the meeting to be held in private in order to consider exempt or confidential business. The notice of key decisions will show where this is intended.

For general enquiries about the notice of key decisions:

- You can view it on the District Council's website at <http://www.sedgemoor.gov.uk/CHttpHandler.ashx?id=5054&p=0>
- You can arrange to inspect it at Bridgwater House, King Square, Bridgwater
- Alternatively, copies can be obtained from Andrew Melhuish in Democratic Services by telephoning (01278) 435332.

## SEDGEMOOR DISTRICT COUNCIL NOTICE OF PROPOSED KEY DECISIONS

### **The following Council Members comprise the Executive:**

Cllr Duncan McGinty	Leader of Council
Cllr Mrs Dawn Hill	Deputy Leader of Council
Cllr Derek Alder	Portfolio Holder for New Homes
Cllr Miss Ann Bown	Portfolio Holder for Customers & Communities
Cllr Mike Caswell	Portfolio Holder for Business & Development
Cllr Peter Downing	Portfolio Holder for Infrastructure
Cllr Mrs Anne Fraser MBE	Portfolio Holder for Economic Growth
Cllr Andrew Gilling	Portfolio Holder for Housing
Cllr Mrs Gill Slocombe	Portfolio Holder for Health & Wellbeing

### **How to make representations and by when**

Representations before the report to The Executive is published should be made to the relevant Portfolio Holder or officer identified against the relevant decision in the notice of key decisions.

Reports will be published 5 clear days before each Executive Meeting and will be available on the preceding Tuesday. Representations after publication may still be made to the relevant Portfolio Holder or Lead Officer. However, if you wish to speak on the subject of a non-exempt report at an Executive Meeting, you must inform Democratic Services (telephone 01278 435332 or e-mail: [democratic.services@sedgemoor.gov.uk](mailto:democratic.services@sedgemoor.gov.uk)) by no later than noon on the Monday preceding the Meeting. Representations at Meetings will be restricted to 3 minutes per speaker.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the notice of key decisions to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Executive meetings and details of planned key decisions to be taken by the Executive or Officers can be found on the Council's website at: [www.sedgemoor.gov.uk](http://www.sedgemoor.gov.uk)